*Data-Tex Meeting - October 14, 2016*

Questions for the client meeting:

* Login / Register?
* Business Executive: How do you use the tool?
* User-based access controls?
* How are you distributing the surveys?
* Is it publicly open on the web?

Goals for the weekend:

* Finish all the user scenarios and use cases
* Finish the Data Dictionary

Individual Homework:

1. Complete assigned individual use cases using the templates
2. Group meets on Sunday to go over everything

Meeting with Client

* Administrator plays small role: Portal to manage the account
  + Login
  + Create new
  + Edit
  + View
  + Account Manager
  + Delete
* There will be a login - password and username
* Don’t worry too much about how the emails are going to distributed; imagine you press a button and it all get sents out
* Think of survey designer as the owner of the survey, in charge of everything. Can log in and see the state of the surveys
* Think of the analyst as having more technical knowledge
* Survey Designer is the one who will be pressing the button to distribute the surveys
* Survey designer is making survey
* Manager can have 10 surveys at a time
* You’ll never know when all the participants have taken to survey
  + Survey is done being analyzed when either quota is met or when timeline has elapsed
  + Survey designer and analysts can see statistics as they come in (auto update)
  + Might have to get more email addresses and send out to more people in order to get response rate up / more participants
* Executive will log in and see the results that the analyst made (super small role -- he’s there for completeness)
* Executive have full access to everything
  + Can see all the data and read/review the survey
* We should be able to mark the surveys as “For Review in the executive”
  + In Progress? Approved? Pending?
* Accessible from the URL link, online
* Each link can only be used once